

Small Generator Interconnection Application

Eligibility: *All Interconnection Customers must submit a completed copy of this application to Holy Cross Energy's Power Supply Department.* HCE's review process is described in the Interconnection Procedure documents available on www.holycross.com. Additional information may be required depending on the size and type of generation being considered. If the generator is not a certified, inverter-based system, please contact the Engineering Department prior to submitting the application for additional required information.

Application Process:

The process for requesting interconnection of a small generator to be operated in parallel with HCE's electrical distribution system is described below.

1. The Customer of Record makes an Interconnection Request by submitting a completed application to Holy Cross Energy.

By mail to: Holy Cross Energy
Attn: Generator Applications
PO Box 2150
Glenwood Springs, CO 81602

By e-mail to: renewables@holycross.com

2. HCE will acknowledge receipt of the Application and evaluate for completeness. If any required information is missing or additional information is needed, HCE will request the additional information in writing.
3. HCE will perform an initial review using screens described in the Interconnection Procedures document.
4. Provided the criteria described are met, HCE will approve the Application and provide an executable Interconnection Agreement and REC Sale Agreement (if applicable).
5. After the Customer returns all required executed agreements, the Certificate of Completion, and all necessary proof of insurance, HCE will schedule metering replacement and a witness test to ensure function of the inverter & all safety requirements are met.
6. HCE will notify Customer that interconnection is authorized, unless the witness test is not satisfactory. HCE may disconnect a generator until such time as the witness test is satisfactory.

Application Checklist:

- Consumer and/or Owner contact information, service address and account number
- Engineer, Designer and/or Installer contact information
- Generator information
- REC assignment selection
- Documentation of county or local renewable requirement
- System one-line and site plan (depicting all major equipment, utility meter and disconnects)
- Executed lease document (leased facilities only)

Please note, HCE will not interconnect a generator selling power to a consumer under a PPA

Small Generator Interconnection Application

Consumer of Record: This form must be signed and submitted by the consumer of record for the Holy Cross Energy account where the generator will be located. Proof of site control must be attached to this application (see procedures *page number* for further information).

Name: _____
Mailing Address: _____
City, State Zip: _____
Telephone: _____
Email Address/Fax: _____
Account Number: _____

Generation Facility Information (only if different from information above):

Installation Address: _____
City, State, Zip: _____
Installation owner: _____ (if not consumer of record)

Leased systems must provide a fully executed copy of the lease agreement with this application.

Property Owner (if not Consumer of Record):

Name/Company: _____
Contact name: _____
Mailing Address: _____
City, State Zip: _____
Telephone: _____
Email Address/Fax: _____

Engineering Firm or Designer:

Company: _____
Contact name: _____
Mailing Address: _____
City, State Zip: _____
Telephone: _____
Email Address/Fax: _____

Installer (if different from above):

Company: _____
Contact name: _____
Mailing Address: _____
City, State Zip: _____
Telephone: _____
Email Address/Fax: _____



Energy Source: Solar Hydro Wind Geothermal Biomass Other (_____)

Estimated Annual Production: _____ kWh

Estimated Installation Start Date: _____ Estimated In-Service Date: _____

If the generator is not an inverter based system, contact Holy Cross at 970-947-5414 or childred@holycross.com for a list of required information and drawings.

Inverter Manufacturer: _____ Model: _____ Quantity: ____

Nameplate Rating: _____ kW / _____ kVA UL-1741 Certified Yes No

Connection information: Voltage: _____ V (AC) Single-Phase Three-Phase

Total installed inverter capacity: _____ kW (peak rated output at connection voltage)

If energy source is solar, fill out the section below; otherwise provide a copy of the generator manufacturer specification sheet or a clear image of the name plate.

Module Manufacturer: _____ Mounting location: Roof Ground

Module Model: _____ Other (describe) _____

DC Nameplate Rating: _____ W/per module Quantity: _____

Total DC Capacity: _____ kW

PV Installation Professional NABCEP #: _____ Name: _____

New Construction:

Planned area: _____ sq. ft. Expected occupancy: Full time Seasonal Vacation

Service size: _____ A Calculated maximum NEC Demand: _____ kW

Holy Cross will not allow parallel generation at a service address without a meter in the permanent position. Please note that the property or generator owner must sign all relevant agreements.

Installed to meet local or county requirement: Yes No Required size of system: _____ kW

Attach documentation from the applicable jurisdiction describing the requirement.

Renewable Energy Mitigation Program, ECO Build, and any renewable energy generator requirements adopted by local jurisdictions as part of their building codes are considered a required installation.

I hereby certify that, to the best of my knowledge, the information provided in this Application is true. I agree to abide by the terms of the Interconnection Agreement and to return the Certificate of Completion when the Generating Facility has been installed. I give my permission for Holy Cross Energy to discuss the status of my account and Generator Interconnection Application with the listed Engineering Firm, Designer and/or Installer described herein. I release Holy Cross Energy of any and all liability for supplying such information which shall be in effect until I state in writing that it is no longer valid or any incentive payment is mailed.

Consumer Signature: _____

Name (Print): _____ Date: _____

Incentives for installation of Eligible Energy Resources:

HCE makes certain incentives available to Consumers who have installed certain types of Eligible Energy Resources in a net-metering configuration on a first come, first served basis. Payment of these incentives is subject to the availability of funding, the completion of all necessary documentation, and inspection of the installation premises.

Generation systems constructed for compliance with local or county requirements are NOT eligible for incentives for that portion of their capacity associated with the requirement; however any capacity in excess of the requirement may be eligible for an incentive. Documentation of the requirement from the applicable authority must be supplied to HCE prior to the issuance of any incentive payment. Failure to inform Holy Cross of a requirement will result in immediate forfeiture of all incentive payments.

If the following requirements are not met to Holy Cross's satisfaction within 120 days of the receipt of this application, the incentive reservation will be canceled. The consumer may be eligible for incentives as available under the Holy Cross incentive program at the time the generator is completed, subject to the availability of funds.

1. Signed Application and any additional requested information must be provided to Holy Cross.
2. Designer or Installer must be NABCEP accredited as a PV Installation Professional or if installed by a licensed electrical contractor, the generator must be inspected and approved by a NABCEP accredited company or individual prior to the utility inspection.
3. After the generator is installed and inspected Holy Cross will perform a witness test prior to approving the generator for parallel operation.
4. All required documents must be provided to Holy Cross prior to parallel operation of the generator, including the following: Interconnection Agreement, proof of state or county electrical inspection, insurance certificates, and any other documentation requested by Holy Cross.

Purchase of Renewable Energy Credits:

Holy Cross will purchase the Renewable Energy Credits generated during the first 20 years after a system first becomes operational via an upfront payment. The Consumer of Record may choose to forego this payment and retain claims to any RECs generated by the generation equipment without affecting their other rights and responsibilities under Holy Cross's Rules, Regulations, and Tariffs and the Interconnection Agreement.

- I agree to relinquish my claims to any REC that will be generated with my equipment in exchange for the REC Incentive offered by HCE at the time this application is received. I acknowledge that this incentive payment is contingent on the availability of funds and the return of a completed REC Sales and Assignment Agreement.
- I will retain my claims to any REC that will be generated with my equipment and forego the incentives offered by Holy Cross.



Signed: _____ Date: _____

Incentive assignment:

The Consumer of Record may elect to assign the incentive payment (in whole) to the company responsible for the installation of the facilities associated with this application.

As evidenced by my signature below, I hereby direct Holy Cross Energy to make any applicable incentive payment to:

Company: _____

Contact name: _____

Mailing Address: _____

City, State Zip: _____

I give my permission for Holy Cross Energy to discuss the status of my account and Generator Interconnection Application with the above described entity. I release Holy Cross Energy of any and all liability for supplying such information which shall be in effect until I state in writing that it is no longer valid or any incentive payment is mailed.

Signed: _____ Date: _____