

Holy Cross Energy
PO Box 2150
Glenwood Springs, CO 81601
Phone: 970-945-5491
Glenwood Office Fax: 970-947-5465
Vail Office Fax: 970-947-4566

THIRD PARY NOTIFICATION

Holy Cross Energy's third party notification service can help prevent an unexpected disconnection of your electric service or the electric service of someone close to you who needs special assistance. At the time a Final Notice of discontinuance of service is mailed to a participating member, a final notice will also be mailed to a designated third party who could be family member, a friend or neighbor. This letter will provide information about the amount due and the date when the service will become subject for disconnect. This person can then remind the member to arrange payment of the bill prior to the delinquent date to avoid a late charge and possible disconnection of electric service. This is intended to help those who are sick, elderly or away from home for extended periods. The designated third party is under no obligation to pay the bill or to assume responsibility for its payment. This person is notified so that he or she may assist the member as needed. For members who request third party notification, an application form must be completed and signed by both the member requesting the service and the person selected to receive the Final Notice. The third party does not need to be a co-op member. If you wish to sign up for third party notification, please fill out the application form sign it, have the designated third party sign and mail or fax to your nearest Holy Cross Energy Office.

Member's Name: _____

(please print as it appears on your electric bill)

Member's Account Number: _____

Relationship of Third Party: _____

Phone Number: _____

If a Final Notice mailed to me, I hereby authorize Holy Cross Energy to send a letter of notice to the below named third party. I understand that the person is under no obligation to pay the bill or to assume responsibility for its payment.

Member's Signature:

Third Party Name: _____

Address _____

City/State/Zip _____

I hereby authorize Holy Cross Energy to send me a Final Notice in the event the above member is mailed a Final Notice. I understand that I am under no obligation to pay the above customer's bill.

3rd Party's Signature:

Date _____