




# HOLY CROSS ENERGY

A Touchstone Energy® Cooperative 

## Commercial ASHRAE Level II & III Audit Rebate or Recommissioning Application Pre-Approval Required

Please complete this form **BEFORE** you begin the audit. Audit or recommissioning report will be evaluated for potential kilowatt-hour savings and reduction to electric load. Submit application to [rebates@holycross.com](mailto:rebates@holycross.com) or fax to WE CARE program at 970-947-5455 or mail to Holy Cross Energy, Attn: WE CARE, PO Box 2150, Glenwood Springs, CO 81602.

### Business Customer Information

Account Number (9 digits) \_\_\_\_\_ Date Submitted \_\_\_\_\_

Account Holder Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
(As shown on your utility bill)

Service Street Address \_\_\_\_\_ Building Sq. Ft: \_\_\_\_\_

Facility Type: \_\_\_ Hospitality \_\_\_ School \_\_\_ Municipality \_\_\_ Medical Center \_\_\_ Retail \_\_\_ Other \_\_\_\_\_

Does facility have a maintenance agreement? \_\_\_ Yes \_\_\_ No

If yes, please give name of maintenance company: \_\_\_\_\_

### Auditing Firm Information

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_ Zip \_\_\_\_\_

Principal Investigator Performing Study \_\_\_\_\_

### Pre-approval Audit Scope Requirements

Auditing firm must provide short description of scope of ASHRAE level II or III audit or recommissioning study to be submitted with this pre-approval request.

## Holy Cross Funding

Holy Cross Energy will provide an audit or recommissioning rebate that helps commercial businesses identify energy saving opportunities. Holy Cross will rebate up to 50% of the cost of the audit/study with a cap of \$10,000.

## Terms & Responsibilities

1. No previous audits or recommissioning done in the last 5 years.
2. Building must be at least 5,000 square feet.
3. Audit rebates for Holy Cross commercial members only.
4. Individuals with demonstrable experience, appropriate to ASHRAE audits and recommissioning, must be responsible for conducting the audit.
5. Holy Cross makes no warranties regarding the audit or recommissioning. All such warranties are between the audit firm and the member.
6. The member is responsible for directing the work of the auditing firm. At no time, shall the auditor be considered an agent of Holy Cross Energy.
7. The member agrees to share audit report with Holy Cross which must be completed within three months of the audit application date.
8. The member agrees to implement electric-saving measures that cost equal or more than amount of audit rebate. Energy efficiency rebates may be taken. Rebate application must be received within 12 months of completion of the audit.
9. Audit rebate is awarded after completion of electric-saving measures and payment to audit firm.
10. Holy Cross reserves the right to perform pre and post-installation inspections.
11. Holy Cross reserves the right to accept or reject any application, audit report or portion thereof.

## Member's Declaration

The information in this application is accurate and complete. I have read, understood and agree to the "Terms & Responsibilities" section of this application.

I, (Member name) \_\_\_\_\_, agree to pay the full cost of the audit, after Holy Cross Energy has approved the final report, and am fully responsible for supervising and directing the auditing firm in the performance of the audit. I understand that if Holy Cross Energy does not approve the final report submitted by the auditing firm, that Holy Cross Energy will not provide the member an audit rebate.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

## Auditing Firm's Declaration

Auditing firm's name \_\_\_\_\_ will produce a comprehensive audit report within three months of the date on this application. The cost for performing the audit will not exceed \$\_\_\_\_\_.

Estimated audit completion date \_\_\_\_\_