

WE CARE Program - Incentive and Rebate Protocols

(Effective August 1, 2009)

1. Commencing with the 2009 budget, Holy Cross Energy (HCE) will administer its WE CARE Program funds under a "Fixed Pot" environment.
 - a. All incentives and rebates will continue to be processed on a first come, first served basis, subject to the availability of funds.
 - b. All requests for incentives and rebates shall be submitted on the appropriate WE CARE Program application; such application being properly completed and executed by the Member-Consumer of Record receiving electric service from HCE.
 - c. To be eligible to receive an incentive or rebate, all requests must be received by HCE within one hundred and twenty (120) days of either: 1) Date Pre-Application was received by HCE, or 2) Date of purchase as evidenced by the proof of purchase receipt or invoice submitted with the WE CARE Program application.
 - d. Un-used funds not expensed by the end of September (for the current budget year) may become available for reallocation into a budget category where a funding shortfall is projected.

2. An Excel spreadsheet, updated bi-weekly, will be available for review on the HCE website at www.holycross.com. Look for the header title "REG and STS Expenditures Recap".
 - a. This spreadsheet identifies both actual and projected expenditures for Renewable Energy Generation (REG) and Solar Thermal System (STS) projects.
 - b. Current funds availability is established through this reporting process.

3. In either August/September/October of each year, HCE Staff will review the unit price values associated with the various incentives and rebates offered.
 - a. This annual evaluation will include a review of local, State, and national market trends, industry pricing changes, legislative actions, or consultant's recommendations.
 - b. Based on the evaluation, recommendations will be summarized and presented to the HCE Board of Directors for consideration and approval at a regularly scheduled meeting.
 - c. Any action(s) by the Board to modify the terms and conditions of the current WE CARE Program will become effective the following January 1st.
 - d. Modifications to the WE CARE Program will be properly announced and noticed. Under most circumstances, a reasonable timeframe (of up to three months) will be incorporated to ensure the timely transition from the old to new rebate structure.

4. Policy clarifications for Renewable Energy Generation (REG) systems:
 - a. Consistent with past practice, a completed and fully executed "Pre-Application" form must be received by HCE in order to be eligible for any WE CARE Program REG incentive.
 - b. An executed "Generator Interconnection Policy" Agreement (including required certificates of insurance) must be received by HCE in order to be eligible for any WE CARE Program REG incentive.
 - c. REG systems, for REMP and ECO-BUILD compliance, will be eligible for rebates for only that portion of in excess of the REMP/ECO-BUILD generation obligation.
 - d. All multi-installation or multi-phase projects (seeking rebates), where the aggregate total of installed generation capacity exceeds 25 kW, will be reviewed on a case-by-case basis by HCE. All such projects will require the submittal of a formal proposal.